

Letter to Employer to attend
HSR 5 day training course

Date: _____

Dear _____

(Manager's name, position, title and Company)

Please be advised that _____

(Name and Workgroup)

is an elected HSR/DHSR and requests to attend the following:

- HSR 5 Day Training
- Date of course _____

This course is ACTU Comcare approved and is conducted by an ACTU Comcare approved trainer.

As per the WHS Act, section 72 a HSR has the right to choose their course of training and to be paid for the time spent undertaking this study. The PCBU (employer) must also pay any fees associated with this training.

Yours sincerely,



Greg Rayner,
DIVISIONAL SECRETARY.